



PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	23 OCTOBER 2019
REPORT OF THE:	DEMOCRATIC SERVICES MANAGER SIMON COPLEY
TITLE OF REPORT:	APPOINTMENT OF MILTON ROOMS WORKING PARTY
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 This report asks the Policy and Resources Committee to approve the terms of reference for a Milton Rooms Working Party and to appoint its membership.

2.0 RECOMMENDATION(S)

- 2.1 It is recommended that

- (i) The draft terms of reference attached as Appendix 1 of the report be approved, with any amendments that the Committee wishes to make;
- (ii) That the Committee appoints named Members and substitutes to the Working Party, for the ensuing year, until such time as new appointments are made;
- (iii) That the Committee note that the Chief Executive will appoint the Programme Director for Economic Development, Business and Partnerships to the Working Party as a non-voting member.

3.0 REASON FOR RECOMMENDATION(S)

- 3.1 To implement the decision of Policy and Resources Committee on 26 September 2019.

4.0 SIGNIFICANT RISKS

- 4.1 When determining the size and the make-up of the Working Party, Members will need to ensure that it can operate efficiently and effectively in considering its business.
- 4.2 Creation of three additional working parties (this one, the Milton Rooms Working Party and the Local Plan Working Party), under Policy and Resources Committee, along with three task groups currently running under Overview and Scrutiny Committee, will have an impact on staffing capacity in the Democratic Services area, at least in the short

term ahead of the restructure of Corporate Governance and Finance, and it is possible that a snap general election may have to be resourced during the same time period.

5.0 POLICY CONTEXT AND CONSULTATION

- 5.1 The Working Party is being established at the request of Policy and Resources Committee to consider the way forward for the Milton Rooms. The views of Members on the details of the Working Party's composition and size are being sought through consideration of this report at the Policy and Resources Committee.

REPORT

6.0 REPORT DETAILS

- 6.1 At the meeting of Policy and Resources Committee on 26 September 2019, it was decided:
- (i) *Create a Member and officer working party*
 - (ii) *This working party to research successful local community venues*
 - (iii) *Arrange meetings with the trustees of these venues*
 - (iv) *Co-opt to the working party whatever expertise the party deems useful*
 - (v) *Report back to Policy and Resources Committee at the meeting to be held on 6 February 2020.*
- 6.2 Draft terms of reference for a Milton Rooms Working Party are attached as Appendix 1 of this report. These may be amended by the Committee if it wishes, prior to approval.
- 6.3 The Committee needs to appoint named Members and substitutes to the Working Party.
- 6.4 As working parties are advisory bodies and cannot make decisions, political proportionality requirements do not apply.
- 6.5 Under Council Procedure Rule 25C (ii), the Chair of Policy and Resources Committee has the right be an ex officio member and Chair of the Working Party.
- 6.6 The Committee may wish to consider a number of factors when determining the size and make-up of the working party, including representation from political groups and balancing the need for good representation with efficient and effective working. With this in mind, a maximum size of 5 elected Members (including the Chair of Policy and Resources Committee) is recommended.
- 6.7 Members of the working party do not have to be drawn from the membership of the Policy and Resources Committee. However the restriction that Members may not scrutinise any decision they have had involvement in should be noted, if Members of the Overview and Scrutiny Committee are included.
- 6.8 The resolution from Policy and Resources Committee makes provision for officers to be appointed to the working party. The Chief Executive would make these

appointments and intends to appoint the Programme Director for Economic Development, Business and Partnerships as a non-voting member.

- 6.9 Working parties are normally appointed annually at the first ordinary meeting of the Policy and Resources Committee after the Annual Meeting of Council. This Working Party is therefore being appointed for a time period running until Policy and Resources Committee in June 2020. If work is ongoing at that time, then the Working Party can be reappointed.

7.0 IMPLICATIONS

- 7.1 The following implications have been identified:

a) Financial

There is a financial cost related to staffing, given the committee support requirements for the working group, and additional capacity will be provided through the Corporate Governance and Finance restructure. There may also be staffing costs associated with supporting the working party, around co-ordination of its work and research undertaken in line with the resolution at Policy and Resources Committee.

b) Legal

There are no significant legal implications.

c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental and Climate Change, Crime & Disorder)

Holding additional meetings will have a small climate change impact in terms of additional journeys, paper use, heating and lighting.

Staffing implications are set out under the significant risks section of the report.

An equalities impact assessment will need to be conducted as part of the work on the way forward for the Milton Rooms.

There are no other significant other implications.

Simon Copley
Democratic Services Manager

Author: Simon Copley, Democratic Services Manager
Telephone No: 01653 600666 ext: 43277
E-Mail Address: simon.copley@ryedale.gov.uk

Background Papers:

Minutes of Policy and Resources Committee on 26 September 2019

Background Papers are available for inspection at:

www.ryedale.gov.uk